Board of Education

The regular meeting of the Traverse Bay Area Intermediate School District Board of Education was held July 7, 2015, at 1101 Red Drive, Traverse City, Michigan. Superintendent Mike Hill called the meeting to order at 8:00 a.m.

Superintendent Hill administered the oath of office to re-elected Board Members Elizabeth McKellar, Jim Scherrer, Rachael Birgy, and Jan Warren.

Members Present:	Members Absent:
Birgy	McKellar
Carpenter	Scherrer
Fisher	Warren
McCall	

Pledge of Allegiance

Motion by Member McCall, supported by Member Warren, to nominate Joe Fisher for President; Jim Carpenter for Vice President; Jim Scherrer for Treasurer; Elizabeth McKellar for Secretary. Roll call vote: Ayes: 7; Nays: 0. Motion carried.

Motion by Member Warren, supported by Member Carpenter to appoint Board members Elizabeth McKellar, Jim Scherrer and Joe Fisher to the finance committee. Roll call vote: Ayes: 7; Nays: 0. Motion carried.

Motion by Member Scherrer, supported by Member Birgy to approve the following:

That the Superintendent, Assistant Superintendent for General/Vocation Education, Assistant Superintendent for Special Education, and Assistant Superintendent for Ancillary Services be authorized to sign checks, contracts, agreements and purchase orders.

Resolved, that those persons listed on the attached sheet be authorized as approved signatures on the designated checking and investment accounts.

To name Huntington National Bank of Traverse City, Michigan and the Michigan Liquid Asset Fund, as the designated depositories for all Intermediate School District funds and the Treasurer be authorized to invest District funds in the best interest of the District. For investment purposes, the following financial institutions may be used: Fifth Third Bank; Huntington National Bank; PNC; JP Morgan Chase; First Merit; Flagstar Bank, Michigan CLASS, Michigan Liquid Asset Fund/PFM Asset Management LLC, Bank of America and Chemical Bank.

To set per diem for board members at $30.00 per meeting for up to fifty-two meetings per year. Resolved, to reimburse board members for mileage, lodging and meals for expenses incurred while attending meetings to represent the district as a board member. Mileage shall be reimbursed at the current IRS allowable rate.

To set the first Tuesday of each month, 5:30 p.m., with the exception of the August and September 2015, June, July and August, 2016 meetings. These meetings will be held on August 4, 2015 and September 1, 2015 at 8:00 a.m., June 14, 2016 at 8:00 a.m., July 5, 2016 at 8:00 a.m. and August 2, 2016 at 8:00 a.m. as the regular meeting date for the Board of Education and that a schedule of meetings for the year to be posted.

That the Treasurer and others who are authorized to receive and disburse funds be required to post a bond in the amount of $25,000 conditional upon the faithful performance of their duties.

That Thrun Law Firm, P.C. and LaPointe & Butler, P.C. to serve as legal counsel for the district.

Roll call vote: Ayes: 6; Nays: 0. Member McKellar abstained. Motion carried.

Motion by Member Warren, supported by Member McKellar, to approve the agenda as presented. Roll call vote: Ayes: 7; Nays: 0. Motion carried.

Motion by Member Scherrer, supported by Member Warren, to approve consent grouping items III. A-D as presented.

- Approved minutes of June 16, 2015 regular meeting as presented

- Approved the monthly Accounts Payable Check Summary June 19, 2015 to June 30, 2015
  Check Numbers: 164172-164500. Total for Month: $1,604,245.25

- New Employee:
  - Emily Hebert, Speech Pathologist, effective September 2, 2015
  - Stephen Wilczewski, School Psychologist, effective September 2, 2015
  - Melissa Burds, School Nurse, effective September 2, 2015

- Resignation:
  - Natalie O'Brien, ASD Teacher, effective June 17, 2015
  - Sue Hawkins, Teacher Consultant, effective June 13, 2015 (retirement)

- Out of State Travel:
  - Meegan Lee Feil, TCAPS Teacher, to attend MYP Language and Literature; and Brandon Wheeler, Leland Teacher, to attend Language & Literature/Individuals & Society, Austin, Texas, July 29 – August 1, 2015 (Paid by IB grant funds)

Roll call vote: Ayes: 7; Nays: 0. Motion carried.

Superintendent, Mike Hill reported the following:

1. He will be at the Career-Tech Center today meeting with the new general manager from AK Steel and consultants from AECOM to provide a tour of the center, review the water remediation issues and go through the air sparging system installed five years ago which is seeing positive results. We are hopeful 5-7 years from now to be out from underneath the remediation. The air sparging system are wells that go down in the ground and put air into the soil then extracts back out to filter. The hottest point is in front of the CTC which is 13 parts per billion and we need to be down to 5 parts per billion. Many years ago we had multiple hot spots around the site. We are in the process of having two additional wells installed for that hot spot by the front entrance. Traffic will have to be redirected through August. It will cause minor disruption to our traffic flow.

2. The legislative dinner for the Northern Michigan Legislative Association is July 30 starting at 5:30 p.m. at the Hagerty Center. The guest speaker is Karen McPhee, retired ISD superintendent from Ottawa ISD. She was appointed to be the Education Advisor to the governor and will provide an update on the governor's proposal.

3. There is a new early warning bill that involves intermediate school districts where if a district gets into financial distress and is at or below 5% of their fund balance they have an option to utilize their intermediate school district to get out of their financial situation. If that bill moves forward we would need to figure out who could coordinate that for local districts. Suttons Bay filed a deficit elimination plan and recently managed to work their way out of that with tough decisions and budget cuts.

4. We will have a full update of the Strategic Plan for the August Board meeting. Staff members have been working in June and will continue through July to have this finalized. We are correlating this in with our Marzano work, indicators of success along with our goals and outcomes.

5. Thank you to Stephanie Murray and the business office staff for their hard work in getting audits completed over the summer as well as the support they provide for local districts using business services and audits in those individual districts.

6. We have two new superintendents in Alba and Buckley that we look forward to meeting and working with.

7. Opening day is September 2 for staff. Carolyn McKanders will be our keynote speaker.

Motion by Member McCall, supported by Member Warren to approve Child & Family Services Contract for Early On Staff in the amount of $140,563 from July 1, 2015 to June 30, 2016. Roll call vote: Ayes: 6; Nays: 0. Motion carried. Member Scherrer abstained.

Motion by Member Scherrer, supported by Member Birgy to approve audiological services contract with Munson for a two-year contract 2015-16 and 2016-17 in the amount of $39,559. Roll call vote: Ayes: 7; Nays: 0. Motion carried.

Motion by Member Warren, supported by Member Scherrer to approve Contract for Assessment Services for Michelle Pruess in the amount of $75,600. Roll call vote: Ayes: 7; Nays: 0. Motion carried.

Motion by Member Carpenter, supported by Member McKellar to approve salaries for superintendent, administrators, classified and ancillary personnel for 2015-16. Roll call vote: Ayes: 7; Nays: 0. Motion carried.

Member Fisher asked for public comment.

There were none.

Member Fisher asked for reports or requests from board members.

There were none.

Carol Greilick, Special Education report:

1. All summer programs have begun operation and are running smoothly.

2. We continue to work with Traverse City Area Public Schools and the Michigan Department of Education Office of Special Education (OSE) to determine what is required for the Coordinated Early Intervening Services (CEIS) based on disproportionate representation that TCAPS has shown in their discipline of minority students. It appears that the OSE did not consider all the implications for ISDs that do not flow through federal IDEA dollars, so we are eager to hear of the resolution so we can plan the CEIS.

3. At this time we are in the midst of conducting interviews for remaining administrative, psychologist, occupational therapist, and teacher positions.

Pat Lamb, Career-Tech report:

1. Cool Tech Camp was a huge success with over 225 middle school students. Teachers did a fabulous job and parents were very pleased.

2. Construction projects at the Center are moving along well.

3. We put in for recognition for the Traverse City Friendly Garden Club in the large garden category for the gardens at the Career-Tech Center in the front and took first place. They will present a plaque next week. Bev Mills has maintained those gardens beautifully.

4. HOSA students just got back from Anaheim California; group presentation placed in the top 40. FCCLA students are currently in Washington, D.C. Sara Bobier placed first in the nation in Culinary Arts.

That comes with a $120,000 scholarship to the Culinary Institute in Manhatton. She is a student at Traverse City West Senior High and we thank the Culinary Program staff in preparing her for competition.

5. Introduced Mitch Drilling and Carter Childs, former students with our Manufacturing Technology Academy and currently attending Kettering University. Al Jordan works with our advisory board and asked that we have former students make a presentation. These students are doing an awesome job at Kettering University. Mitch is on a chemical engineering major and has a coop position every three months through Kettering with Magna International. Carter is on a mechanical and electrical engineering degree and works through coop at GM Power Training department for transmissions. Education at MTA prepared them for Kettering University basically the first year as a recap and a number of credits were allowed to transfer over for their first year.

Jason Jeffrey, General Education report:

1. We recently completed and submitted year 2 of our annual International Baccalaureate report to the Kellogg Foundation. Preliminary feedback is good relative to our progress. An independent evaluator report will also be submitted in the next few weeks. For year 3 it is our goal to receive IB designation for each of the IB buildings or be very close. We have a new program officer at the Kellogg Foundation and making plans to bring that person here to visit our programs. We also plan to go back to the Kellogg Foundation to ask for additional funding to move the middle year program to expand that to tenth grade. He complimented Terry Sheldon, regional coordinator and other regional teachers and staff for their support of this program. Terry will be back this fall to provide an update. This was initially a 3 year grant for over 3 million dollars. The biggest cost with IB is training expenses and travel.

The meeting adjourned at 8:44 a.m.

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Joseph Fisher, President Elizabeth McKellar, Secretary