Board of Education

The regular meeting of the Traverse Bay Area Intermediate School District Board of Education was held March 4, 2014, at 1101 Red Drive, Traverse City, Michigan. President Joseph Fisher called the meeting to order at 5:30 p.m.

Members Present:		Members Absent:
Birgy	Scherrer	Carpenter
Fisher	Warren	McCall
		McKellar

Pledge of Allegiance

Motion by Member Warren, supported by Member Scherrer, to approve the agenda as presented. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Member Scherrer, supported by Member Warren, to approve consent grouping items III. A-D as presented.

- Approved minutes of February 4, 2014 regular meeting as presented
- Approved minutes of February 4, 2014 closed meeting as presented
- Approved the monthly Accounts Payable Check Summary February 1, 2014 to February 28, 2014 Check Numbers: 157905-158213. Total for Month: $2,497,083.29

- New Employees:
  - William Sparks, Teacher Assistant EI, effective February 24, 2014
  - Benjamin Papes, Accountant, effective February 24, 2014
  - Grant Wright, Computer Technician, effective March 10, 2014
  - Debra Lannen, Teacher Assistant AI, effective March 3, 2014

- Resignation:
  - David Clinton, Teacher Consultant, effective June 30, 2014 (Retiring 37 years)
  - Lynn Baumann, Teacher MOCI, effective September 1, 2014 (Retiring 25 years)

- Out of State Travel:
  - Tom Wessels, Instructional Services Specialist, to attend Physics program with local area students and teachers, May 18-20, 2014, Chicago, Illinois.
  - Deb Neddo, Migrant Director/Teacher, to attend Math Matters Conference, April 9-10, 2014 in San Antonio, Texas. Math Matters is the curriculum MDE has adopted for the summer migrant program. (Travel expenses paid through the MDE Title IC grant)
  - Doug Anger, Programmer/Systems Integration Specialist, to attend 2014 PSUG Midwest Conference (Powerschool Users), March 25-27, 2014 in Michigan City, Indiana.
  - Terri Sheldon, IB/Community Engagement Specialist, Teachers: Ryan Moore, Arica Zenner, Staci Short and Diane Swoverland from Kalkaska Public Schools; Paula Kelly from Leland Public Schools to attend International Baccalaureate (IB) PYP/MYP Training April 11-13, 2014 in Phoenix, Arizona. (This was previously approved in December, 2014 for Savannah, Georgia – this was cancelled due to the weather and rescheduled to Phoenix) Travel, lodging and registration paid by grant funds.
  - Literacy Department Andrea Burks, Tracy Fosdick, Ashley Troy and Carrie VanLandschoot, to attend Marzano Academy: Common Core & Assessment April 29-May 1, 2014 in Glendale, Arizona.

- MTA Instructors Hollianne McHugh, Debby Oliver, Tim Wheatley, Deb Menchaca and Karen Shoskey to attend National Robotics Challenge, with an estimated 40 students from April 10 – 14, 2014 in Marion, Ohio.

Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Superintendent, Mike Hill reported the following:

1. This is our first meeting to include the Pledge of Allegiance.

2. Apologized to those in attendance for the limited room capacity for tonight's meeting. This is the first board meeting we are videotaping for the community and video equipment was in place. If a large crowd is anticipated in the future we will conduct them in the Conference Center. We hope to have students from the Film and New Media program at the Career-Tech Center involved with the production of the videotaping in the future as one of their projects.

3. Three board members could not attend tonight's meeting.

4. We have a total of 11 inclement weather days on record. The Michigan Department of Education waives the first six days and is recommending that school districts extend their school year by replacing lost days with full days of instruction. We are not anticipated a waiver from MDE for any further days beyond the six. We are currently at June 18, 2014 as the last day for TBAISD.

5. March is reading month. We continue to emphasis and promote literacy and partner with the Read Aloud program to encourage parents to read to their child every day; every child for 15 minutes a day.

6. Governor Snyder released his budget late January which did not include any increase in Section 81 dollars for ISDs. We continue to lobby with senators and representatives the important work of what ISDs do throughout the state as we are asked to do more for our local districts. The Governor did propose another $65 million increase for at-risk support in his budget. This would create 300 more slots for 4-year olds.

7. Provided an update on the Strategic Plan that will guide us into the next five years that was shared with staff in the February 26, 2014 Check It Out newsletter. Throughout this year input was provided by staff, community members, business partners, superintendents, principals and parents. From valuable input we identified 11 targets under the Indicators of Success and will further outline measurable strategies under the targets within each of our departments. Our goal is to have this completed by our opening day for staff next fall.

8. He recommended that we move the April 8 Board meeting to April 15 at 5:30 p.m. We have some conflicts among board members with the April 8 date. He will request closed session at the end of that meeting for his evaluation and will be asking for constructive feedback on how he can improve as your superintendent.

9. Member Warren asked the status of the third grade reading proficiency bill. The bill is still being discussed at the state level including multiple hearings. There is still discussion but the budget is priority. Our position on this is researched based. Retention is not a researched based practice, it is strong intervention and we will continue to focus on early childhood programs.

Motion by Member Scherrer, supported by Member Warren to extend Supervisor Contracts through June 30, 2015 for the following: Mary Aldridge; Paul Bauer; Brent Boerema; MartyAnn Guiney; Sharon Helman; Leigh Kennedy; Karen Kluesner-West; Jill Mumford; Matt Nausadis; Debra Nelson; Emily Quinn; Christine Robertson; Mary Smith; Kim Urbanski; Janet VanZale; Jill Vigenski. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Member Warren, supported by Member Birgy to renew car lease from Fox Grand Traverse for a 2-year lease for a 2014 Ford Fusion SE in the amount of $287.50 per month. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Motion by Member Scherrer, supported by Member Warren to approve CNC lease agreement in the amount of $10,000 a year up to 5 years through Newton's Road. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

Member Fisher asked for public comment.

The following public comment was heard at this time:

- Sandy Ullenbruch, TBAISD Occupational Therapist, Contract Negotiations
- Margie Peacock, TBAISD Teacher Consultant, TBA Staff Contract
- Kendra King, TBAISD Speech Pathologist, Two person medial insurance costs vs. Family medical insurance costs
- Scottie Harper, TBAISD Physical Therapist, Negotiations
- Elizabeth Maddalena, TBAISD School Psychologist, Contract
- Amy Maeder, TBAISD Teacher Assistant, Contract Negotiations
- Mary Joslin, TBAISD School Social Worker, Contract Negotiations
- Julie Rittenhouse, TBAISD School Social Worker and EA President, Contract/Climate

Member Fisher asked for reports or requests from board members.

Member Fisher spoke on behalf of the Board a response relative to contract negotiations made in public comment.

Special Education:

1. Deb Nelson, Director of Programs for students with Autism, and Erin Smyth, teacher in a self-contained classroom for students with Autism, Amy Moore, TBAISD school social worker, and Rachel Jones, TBAISD school psychologist, have worked with Dan Oberski, assistant principal, and Dan Rice, psychology teacher, to implement Peer 2 Peer supports at West Senior High. The program formalizes a mentoring relationship between students with autism and typical peers. The program was featured in the Record Eagle on January 17 and in a Forum article in the Record Eagle on February 14 by a parent who was invited to speak to students at WSH. This year the students are volunteering their time during advisory period twice a week; next year 20 to 25 students will be given the opportunity to earn elective credit through a high school course. Additionally, for the past 4 years students from Traverse City High School have had less formal mentor relationships with students in Billi Hoeppner's classroom at East Middle School.

2. Mimi Spaulding, transition coordinator, and John Sandula, transition teacher, have continued to build relationships with local businesses to provide students attending TBAISD center programs with job experiences. Britton Banner has been a particularly flexible and collaborative partner. This year they have accepted students from our center-based program for students with Autism for as little as 30 minutes per day, when that met the needs of the student. We have seen students grow and become successful when we move slowly in job placements. We are grateful to Britton and all of our business partners and to Mimi and John and all other support staff that work with the students.

3. Dennos Museum and the Kennedy Center for the Performing Arts have a contractual partnership with goals of increasing access to the arts for students with disabilities, create opportunities for students with disabilities to form meaningful relationships with typical peers around the arts, and to establish partnerships with multiple organization to meet these goals. Our students are afforded opportunities to see live performances and be guided through exhibits by docents and to create art themselves. Deb Nelson and Jill Mumford, TBAISD center directors, both supervise classrooms that have taken advantage of this opportunity. They will be working with Jason Dake, Dennos Curator for Education, to apply for additional grants to continue and expand the program.

4. Karen West, Director of Compliance, is working with two districts and our staff serving children aged birth to 3 to write corrective actions plans to address noncompliance due to missed timelines. In the past two years, MDE has changed their guidance for services to this population to come into alignment with the federal law governing special education, IDEA, which has required changes in practice. Karen has worked with staff in a collaborative way, and they all look forward to clearer guidance for their practice.

5. On Saturday, January 11 from 9 a.m. to noon, the Special Education Parent Advisory Committee and Director of Compliance, Karen West, will hosted Sheryl Diamond, Supervisor, Program Accountability with the Michigan Department of Education (MDE) and Nancy Rotarius, State Policy Coordinator with MDE, who discussed the proposed changes to the Michigan Administrative Rules for Special Education, the rule-making process, and public comment during January and February 2014. Part 1 of the MARSE includes definitions, Part 2 procedures and timelines for evaluations and IEP development and complaints, Part 5 personnel qualifications, and Part 7 submission of ISD Plans. Approximately 25 TBAISD staff, LEA staff, and parents attended. The changes are significant and would bring Michigan into alignment with IDEA. The proposed rules are open for public comment until March 13, 2014 at 5 pm. At this time, I understand that the advocacy community and parents oppose many of the changes, and it appears that this opposition is based in part on misinformation.

Pat Lamb reported:

1. We are expecting over 1400 eighth grade students to visit the Career-Tech Center this week. The Record Eagle will be doing a story on the visitations tomorrow.

2. Manufacturing Technology Academy won the Structural Ingenuity Award for participating in the Canstruction at the Grand Traverse Mall. This program is in support of the Father Fred Foundation along with the local chapter of the American Institute of Architects. Over 30,000 total cans have been used to build all of the displays and will be donated to Father Fred. We are proud of the students and staff involved.

3. The National Technical Honors Society Induction Ceremony will be held at the Dennos Museum on March 26 beginning at 6:00 p.m. We have 83 students being recognized for achievement in their individual technical programs and for their leadership abilities and high standards of personal and professional conduct. This will bring the total up to 105 in our Honor Society.

4. Congratulations to Teyanna MaGee from Mancelona in our Allied Health II and Early College program and Aaron Geyer from Traverse City West High School in our Construction Trades program. They were both honored today at the Park Place Dome by the Traverse City Rotary for Student of the Week Honors.

5. Over 40 CTC students participated in the Junior Achievement Youth Summit held last week at the Hagerty Center. Industry partners and professionals in the region worked with students on entrepreneurial and ideas.

Jason Jeffrey reported:

1. The MEAP test results administered in fall of 2013 to all public school students in Grades 3-9 were released last week by the Michigan Department of Education. As a region, the aggregate student performance increased in 4 of the 5 areas for math, reading, science and writing. Social studies experienced a decline in the level of proficiency over last year. We exceeded state averages as a region in reading, science, social studies and writing. We are not quite there in math yet. Improvement is much to the credit of local district staff as well as TBAISD staff.

2. He provided information on services and support provided by TBAISD's technology department. With a team of 12.5 FTE and technology rapidly changing, Technology Services constantly oversee internal hardware and software upgrades and applications, help-desk requests, programming, website support and innovation. Strategic indicators are directly aligned with technology goals. Additionally, regional services are expanded with personnel, email and anti-spam protection, MIS (payroll/finance), Data Director, Project

Interconnect, Video Servers, Power School and Moodle. Service requests can amount to over 3500 in a given year. Over 4100 devices are maintained that include anything from desktops, laptops, servers, phones and network printers. Technology representatives in the region meet throughout the school year as well as a technology support group of TBAISD employees to provide input and share ideas.

Motion by Member Scherrer, supported by Member Warren to enter into closed session under Section 8c of the Open Meetings Act. Roll call vote: Ayes: 4; Nays: 0. Motion carried. Members went into closed session at 6:44 p.m.

Motion by Member Scherrer, supported by Member Birgy to reenter into open session at 7:17 p.m. Roll call vote: Ayes: 4; Nays: 0. Motion carried.

The meeting adjourned at 7:17 p.m.

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Joseph Fisher, President Elizabeth McKellar, Secretary